

Applicant's Pre-Rush Instructions Checklist

1. Applicants are advised to carefully review all Pre-Rush Instructions Checklist information on pages 1 and 2 of this document.
2. Full-time student status in the present and previous term is required for membership consideration.
3. All applicable completed documents listed below must be submitted to the Graduate Advisor or Membership Chairman during the Rush (See posted Rush flyer for location, date, and time).
4. Failure to attend the Rush or to submit all required information during the Rush will result the applicant's elimination from consideration for that Membership Intake Process.
5. Submit all requested information in an unsealed 9"x 12" envelope, with your full name on the front of the envelope (*Note special instructions below regarding Transcript*). Arrange your submissions in the order they appear on the chart below before placing them into your envelope.
6. Forms may be secured from the Graduate Advisor or from our website - www.akal908.com (website availability in early 2005). No other forms may be substituted. Additional documents and materials will not be accepted. Additional material will not enhance your standing and will not be reviewed.

Form / Document	Instructions	Task Completed Y/N
Sealed / Official Transcripts <i>(all applicants)</i>	Transcript must be embossed with the university seal and submitted in an official scaled envelope. <i>Note. If the campus policy is to mail transcripts, you must request than an official transcript be mailed to the Graduate Advisor; it must arrive prior to the Rush</i>	
Undergraduate Legacy Application Form <i>(Legacy applicants only)</i>	Form must be signed by the family member soror and the family member soror's chapter president.	
Undergraduate Membership Interest Form <i>(all applicants)</i>	Form must be signed by applicant and Parent/Guardian.	
Letters of Reference <i>(all applicants)</i>	<ol style="list-style-type: none"> 1. Two completed letters of reference must be submitted with each applicant's packet 2. One page typewritten letters on 8 1/2 x 11" paper or letterhead stationery preferred 3. Letters must include the applicant's name, as well as the letter writer's full name and signature, title, address, e-mail address, current telephone number and date of signing 4. Letter writers may include but are not limited to: high school teachers, counselors, or administrators, college professors, advisors or administrators, members of the clergy or employers; graduate members of Alpha Kappa Alpha Sorority may also write letters of reference. 5. It is the applicant's responsibility to inform their letter writers regarding the due date for their letters of reference, as well as to secure and submit the letters of reference at the Rush. 	

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<p>Evidence of Community / Campus Involvement (ECCI) Form <i>(all applicants)</i></p>	<ol style="list-style-type: none"> 1. Form(s) must be given to the director(s) or advisor(s) of the activity(s) or program(s) for completion. All applicants must submit at least one fully completed ECCI form. Up to three forms may be submitted. 2. The activity(s) director or advisor's signature, title, address, e-mail address, current telephone number and date of signing must follow each documented activity or program listed on the form. 3. The applicant must sign and date the completed form. 4. A director or advisor completing an ECCI form may also write a letter of reference. <p><i>Note. Only community/ campus involvement within the two years immediately preceding the prospective candidate's application for membership is to be reported. Community involvement completed during the applicant's high school career is acceptable if the involvement occurred within the two years immediately preceding the candidates application.</i></p>	
<p>Letter of Interest <i>(all applicants)</i></p>	<p>Typewritten or electronically generated letter must be prepared and submitted by the applicant on 8 1/2 X 11" paper; should not exceed one page in length.</p>	
<p>General Information for the Collegian brochure <i>(all applicants)</i></p>	<p>Must be secured from the Graduate Advisor. Signature required for receipt of document. Cannot be downloaded from website. Applicants are required to review and adhere to the mandates outlined in this document.</p>	

Alpha Kappa Alpha Sorority, Incorporated - Anti-Hazing Statement

The purpose of Alpha Kappa Alpha is to cultivate high scholastic and ethical standards, to promote unity and friendship among college women, and to be of service to all mankind. Hazing does not represent the values of Alpha Kappa Alpha Sorority and will not be tolerated.